



JOB DESCRIPTION

TITLE: Lead Psychiatrist - Crisis

STATUS: Part-Time/ Exempt

PROGRAM/DEPARTMENT: Adult Services Crisis

IMMEDIATE SUPERVISOR: Medical Director

GENERAL DUTIES:

1. Perform psychiatric evaluations and formulate treatment plans with staff in the Crisis Clinic.
2. Prescribe, dispense and administer psychotropic medications to patients
3. Obtain and monitor appropriate laboratory testing.
4. Maintain confidential medical records for all services provided including medications.
5. Submit billing for all services rendered.
6. Co-lead Crisis staff meetings with Program Manager. Attend physician staff meetings.
7. Respond to psychiatric and medical emergencies
8. Maintain staffing for crisis MDs/NPs. Do recruiting, hiring, and orientation for new MD/NP hires. Assist Medical Director and other lead psychiatrists with coverage for absences including Saturday
9. Provide phone backup on evenings and Saturdays
10. Direct monthly supervision and performance evaluations of Crisis MDs and NPs.
11. Supervision of Nurses and Psychiatric Technicians in their roles with regards to the dispensary.
12. Maintain and monitor appropriate records related to the dispensary and other medications
13. Quarterly chart review and feedback for continued Quality Assurance
14. Provide clinical leadership for all crisis staff
15. Represent Westside Crisis at the citywide urgent care/crisis services meeting monthly
16. Provide professional and courteous consultation regarding patients to non-medical staff as well as Nurses and Psychiatric Technicians.
17. Perform other related tasks as assigned.

QUALIFICATIONS:

MD or DO licensed to practice in California.

Completion of general psychiatry residency.

Possession of Unrestricted Drug Enforcement Administration (DEA) Certificate.

Board Eligible or Board Certified in Adult Psychiatry

WORK SCHEDULE: Individualized to meet needs of program.

APPLICATION DEADLINE: Open until filled

WESTSIDE



COMMUNITY
SERVICES

APPLICATION PROCESS: Job seekers may contact Anita Ramanathan, MD at aramanathan@westside-health.org or email jobs@westside-health.org

Signature

Date